



## LEAVENWORTH WINTER SPORTS CLUB

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[www.skileavenworth.com](http://www.skileavenworth.com)

### Mission Statement

Our purpose is to promote health, fitness, and fun through skiing and other winter sports by providing quality facilities, education, and activities to the community.

### NORDIC INSTRUCTOR JOB DESCRIPTION

<b>Department:</b>	Nordic Instruction
<b>Employment Dates:</b>	December – March (dependent on snowfall and trail conditions)
<b>Status:</b>	Part-Time Seasonal, non-exempt
<b>Wages:</b>	\$15 – \$30 per hour
<b>Reports To:</b>	Lead Nordic Instructor and Head of Marketing and Guest Relations

### Description Summary

The primary focus of this position is to instruct and assist Nordic ski guests at LWSC facilities. This position includes actively teaching lessons booked through the Icicle River Trails ticket booth; if there are no lessons on the books, instructors are asked to help ski host in the front loop, offer ski tips and assist guests getting into ski equipment as well as inform guests of the potential for lessons.

### Essential Functions

- Demonstrate an enthusiasm for skiing and educate all ages and ability levels appropriate to your certification level in group or private lessons, based on the PSIA model.
- Prepare, deliver and follow up on assigned skate and classic ski lessons.
- Help to recruit guests for lessons.
- Be an ambassador for LWSC to all guests; greet guests, answer questions, check tickets, offer ski tips, and promote our products, services, programs, and the Club.
- Provide accurate information to guests regarding trails, all area facilities and services, operating hours, current events and promotions, etc. in a courteous and helpful manner.
- Make each guest feel special and unique to build confidence and create guest loyalty through great experiences in the short time allotted (the length of the lessons will range from 1-1.5 hours).
- Help clients succeed in whatever way they choose to define as success.
- Maintain, develop and utilize knowledge of best practices of instruction in the sport.
- Identify different learning styles among clients and effectively demonstrate different teaching styles to reflect them.
- Identify ability level in clients and adapt your teaching and demonstrations to your clients' developmental level and physical abilities, as well as splitting them into appropriate groups when needed.
- Be a good example for the sport and industry by managing personal stress levels, having a positive attitude and communicating enthusiasm for learning.
- Be flexible enough to teach when needed based on lesson volume.
- Respond quickly and effectively to a wide variety of situations including possible emergencies while maintaining composure and keeping clients and fellow employees calm.
- Perform all tasks assigned as part of non-teaching time such as general cleaning, special projects, assisting in other department, etc.
- Perform additional tasks as requested by the Nordic Lead Instructor, Head of Marketing and Guest Relations and General Manager.

## **Experience / Requirements**

- Must be at least 18 years old.
- Must be a current LWSC member (have a season pass).
- Must be PSIA certified and maintain current membership.
- Instructors are responsible for their first year's membership dues and certification costs.
- Must stay current based on PSIA standards of continued education credits of 2 credits/clinic days every 2 years.
- Must be highly organized at all times, in all circumstances and courteous when under pressure.
- Must have strong communication skills, motivational skills and interpersonal skills.
- Must be a team player.
- Must be flexible to the changing dynamics of a seasonal business.

## **Physical Requirements**

- Must be able to ski aggressively for extended periods.
- Must be able to stand and/or sit for extended periods, run, reach, walk, bend and stoop.
- Must be able to ascend and descend terrain and navigate uneven and or slippery terrain on skis and on foot.
- Must be able to lift up to 50 lbs.
- Must be able to tolerate cold temperatures, at times below 0°F.

## **Attendance**

- Schedules and activity levels are affected by the weather and the seasonal nature of the business. This requires the ability to maintain flexibility in the plan and work schedule.
- This position's work schedule will include weekends, holidays, evenings and, potentially, extra hours.
- Instructors will be paid for the full duration of their shift (not per lesson).
- Instructor shifts will be from 9am – 2:30pm. If there are no private lessons scheduled instructors may leave after completion of the 12:00 Group Skate.
- If there are more lessons requested or large numbers for the group lessons, then we will schedule a second instructor.

## **Reimbursement**

- LWSC will pay for PSIA membership dues after the first year of satisfactory work completion.
- LWSC will reimburse employees the equivalent of an individual LWSC season pass after completion of 8 lessons in a season.

**This is only a partial list of the Essential Functions, Experience, Requirements and Working Conditions.**

## **2020 Proposed Lesson Schedule**

- 9:30-10:30            Potential Private Lesson
- 11:00- 12:00        Group Lesson (Skate)
- 12:00 - 1:00        Group lesson (Classic)
- 1:30 - 2:30            Potential Private Lesson